

Adding Drugs Issued Outwith the Practice to EMIS NHS GG&C Good Practice Guidance: Update Feb 2017

Updates to the EMIS system (Release A, January 2017) for recording “outside” medicines, now make it impossible to print a prescription for medicines recorded in this way. This has significantly reduced the associated risks with recording these medicines in the practice system. This NHS GGC guidance has been updated to help users record medication in the EMIS PCS system that has been issued outside the practice, for example via hospital supply, addiction services, homecare services etc. There is no recommended list of non-practice drugs that should be added and no contractual requirement for GPs to maintain the complete patient medication record. However, with the increasing use of the Emergency Care Summary and the increasing number of medicines supplied outwith primary care which may interact with medicines you commonly prescribe (such as methotrexate supplied by acute with trimethoprim), for patient and prescriber safety we would encourage practices to record these medicines in their system following this guidance.

The benefits are

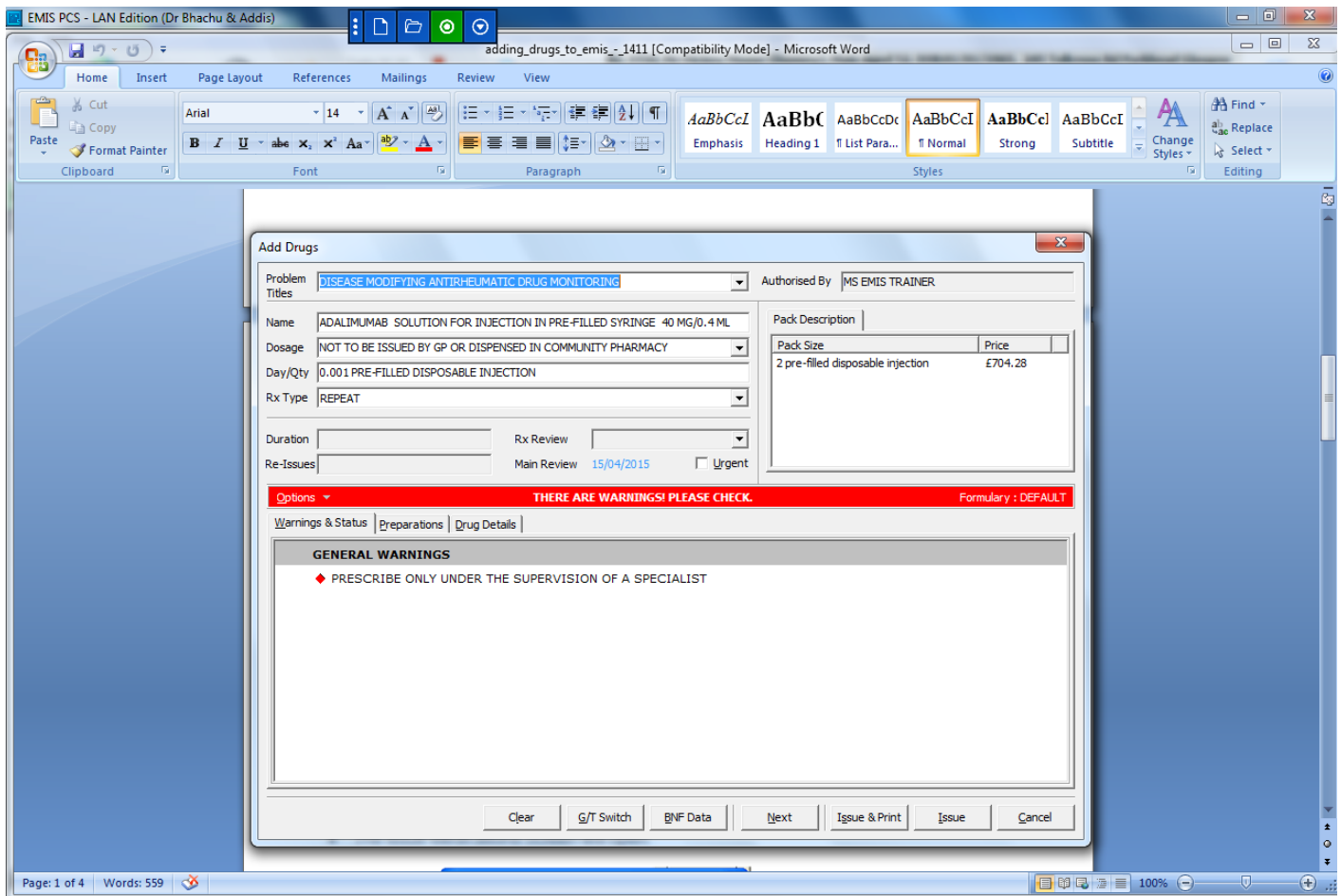
- 1) Increased prescriber safety – prescription record is complete allowing clinical decision support to flag drug interactions etc. Prescribers can form a more complete assessment when making prescribing decisions
- 2) Increased patient safety – Emergency Care Summary is more complete
- 3) Improved medicines reconciliation at the interface due to more accurate ECS

We believe this is an important step to improve patient and prescriber safety and would welcome your support.

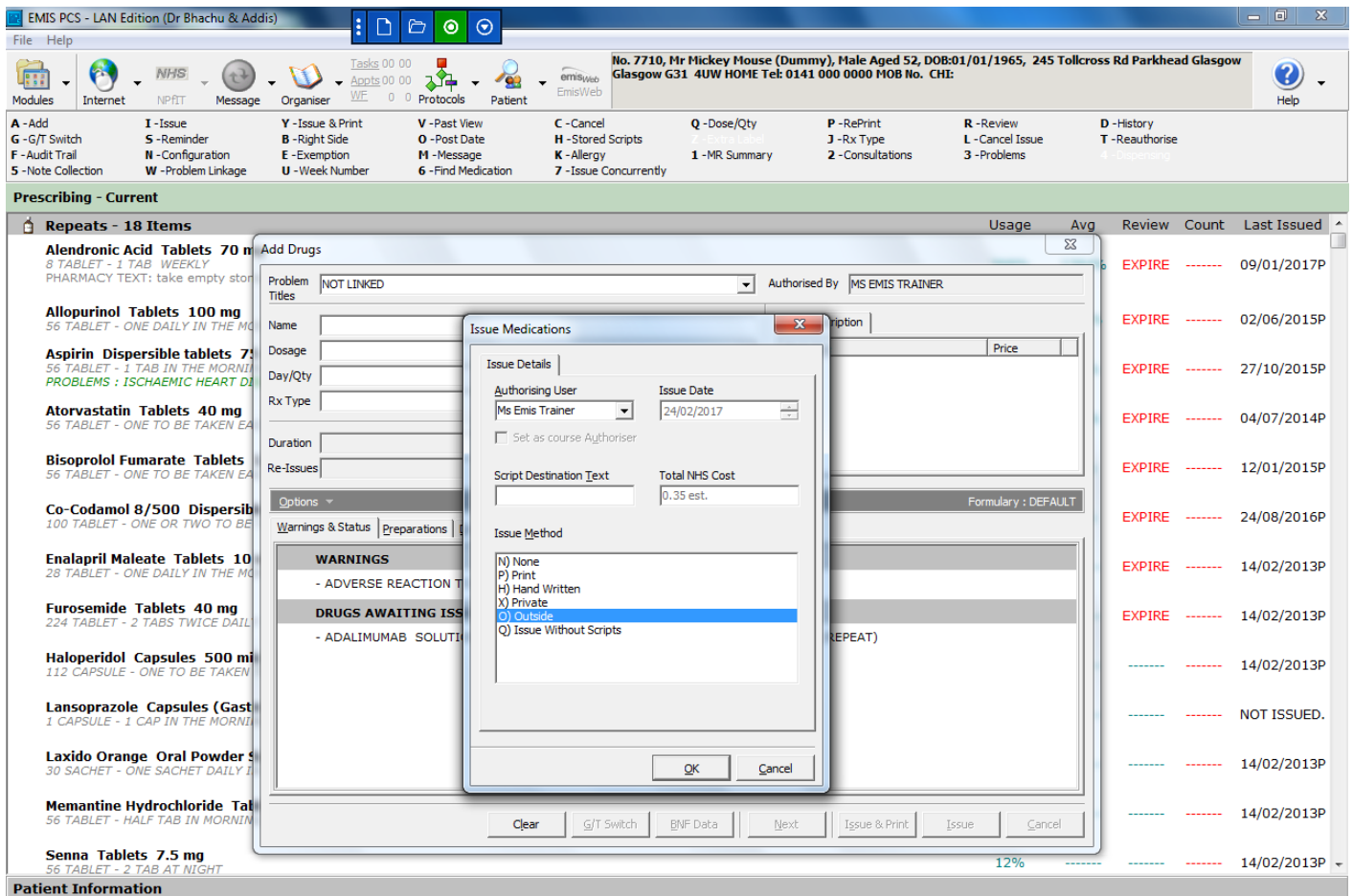
Practical Guidance

To add the drug to EMIS:

- Open the patient’s record in EMIS and access the prescribing module
- Click Add on the EMIS toolbar or press ‘a’ - the ‘Add Drugs’ window will open.
- Enter the name of the drug you want to add and press **ENTER**
- Select the correct preparation from the list
- In the dosage field enter for example “**NOT TO BE PRESCRIBED BY GP OR DISPENSED BY COMMUNITY PHARMACY**”
- The same instructions above automatically populate the default pharmacy text
- In the Day/Qty field enter ‘**0.001**’
- The Rx Type field should be set to ‘**REPEAT**’ (this is required to ensure the drug appears on the Emergency Care Summary)



- Next click the “Issue” button on the bottom right of the window.
- The Issue Medications Screen will open.



- In the Issue Method field select '**O) Outside**'
- Then Press **OK**.
- You can now only issue medicines recorded as "Outside" using **I-Issue**

The drug has now been added to the patient's current repeat prescribing record. Drugs which have been issued from other sources can be identified by the letter 'O' after the last issue date.

EMIS PCS - LAN Edition (Dr Bhachu & Addis)

File Help

Modules Internet NHS NPRT Message Organiser Tasks 00 00 Appts 00 00 WE 0 0 Protocols Patient emisWeb EmisWeb

No. 7710, Mr Mickey Mouse (Dummy), Male Aged 52, DOB: 01/01/1965, 245 Tollcross Rd Parkhead Glasgow Glasgow G31 4UW HOME Tel: 0141 000 0000 MOB No. CHI:

Help

A - Add I - Issue Y - Issue & Print V - Past View C - Cancel Q - Dose/Qty P - RePrint R - Review D - History
 G - G/T Switch S - Reminder B - Right Side O - Post Date H - Stored Scripts J - Rx Type L - Cancel Issue T - Reauthorise
 F - Audit Trail N - Configuration E - Exemption M - Message K - Allergy 1 - MR Summary 2 - Consultations 3 - Problems
 S - Note Collection W - Problem Linkage U - Week Number 6 - Find Medication 7 - Issue Concurrently

Prescribing - Current

Repeats - 19 Items

	Usage	Avg	Review	Count	Last Issued
Adalimumab Solution for injection in pre-filled syringe 40 mg/0.4 ml 0.001 PRE-FILLED DISPOSABLE INJECTION - NOT TO BE ISSUED BY GP OR DISPENSED IN COMMUNITY PHARMACY PHARMACY TEXT: SUPPLIED ELSEWHERE - NOT TO BE PRESCRIBED BY GP OR DISPENSED BY COMMUNITY PHARMACY PROBLEMS : DISEASE MODIFYING ANTIRHEUMATIC DRUG MONITORING.	-----	-----	-----	-----	24/02/2017O
Alendronic Acid Tablets 70 mg 8 TABLET - 1 TAB WEEKLY PHARMACY TEXT: take empty stomach	398%	1384%	EXPIRE	-----	09/01/2017P
Allopurinol Tablets 100 mg 56 TABLET - ONE DAILY IN THE MORNING	29%	142%	EXPIRE	-----	02/06/2015P
Aspirin Dispersible tablets 75 mg 56 TABLET - 1 TAB IN THE MORNING PROBLEMS : ISCHAEMIC HEART DISEASE.	38%	37%	EXPIRE	-----	27/10/2015P
Atorvastatin Tablets 40 mg 56 TABLET - ONE TO BE TAKEN EACH DAY	6%	24%	EXPIRE	-----	04/07/2014P
Bisoprolol Fumarate Tablets 1.25 mg 56 TABLET - ONE TO BE TAKEN EACH DAY	7%	8%	EXPIRE	-----	12/01/2015P
Co-Codamol 8/500 Dispersible tablets	7%	8%	EXPIRE	-----	24/02/2015P

Please note: "Outside" issued drugs now appear on the right side of the repeat prescriptions slip under the heading "MEDICATION ISSUED ELSEWHERE" but there is no tick box to order

Glasgow G31 4UW

Memantine Hydrochloride Tablets 10 mg []
 HALF TAB IN MORNING AND ONE AT NIGHT
 Quant : 56 tablet

Senna Tablets 7.5 mg []
 2 Tab At night
 Quant : 56 tablet

Sertraline Hydrochloride Tablets 50 mg []
 ONE DAILY
 Quant : 56 TABLET

Simvastatin Tablets 40 mg []
 ONE TO BE TAKEN AT NIGHT
 Quant : 56 TABLET

MEDICATION ISSUED ELSEWHERE
 Adalimumab Solution for injection in
 pre-filled syringe 40 mg/0.4 ml
 NOT TO BE ISSUED BY GP OR DISPENSED IN
 COMMUNITY PHARMACY
 Quant : 0.001 pre-filled disposable
 injection

Review Date : 15.04.2015
 *****REVIEW OVERDUE*****

You can now only issue outside medication using **I - Issue**. If an attempt is made to use **Y-Issue and Print** a warning message is displayed below

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File Help

Modules: Internet, NPRT, Message, Organiser, Tasks, Appointments, Protocols, Patient, EmisWeb

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Co-Codamol 8/500 Dispersible tablets 100 TABLET - ONE OR TWO TO BE TAKEN FOUR TIMES A DAY	7%	8%	EXPIRE	-----	24/08/2016P
Enalapril Maleate Tablets 10 mg 28 TABLET - ONE DAILY IN THE MORNING	12%	-----	EXPIRE	-----	14/02/2013P
Furosemide Tablets 40 mg 224 TABLET - 2 TABS TWICE DAILY	12%	-----	EXPIRE	-----	14/02/2013P
Haloperidol Capsules 500 micrograms 112 CAPSULE - ONE TO BE TAKEN TWICE A DAY AND TWO AT NIGHT	2%	-----	-----	-----	14/02/2013P
Lansoprazole Capsules (Gastro-Resistant) 15 mg 1 CAPSULE - 1 CAP IN THE MORNING	-----	-----	-----	-----	NOT ISSUED.
Laxido Orange Oral Powder Sachets Sugar Free 30 SACHET - ONE SACHET DAILY IN THE MORNING	12%	-----	-----	-----	14/02/2013P
Memantine Hydrochloride Tablets 10 mg	2%	-----	-----	-----	14/02/2013P

Drug Warnings...

GENERAL WARNINGS

♦ ADALIMUMAB - PRESCRIBE ONLY UNDER THE SUPERVISION OF A SPECIALIST

OK Cancel

Patient Information

Review Date : 15/04/2015
Exemption Expiry : None
Screen Message : do not repeat
CMS Status : Not Assessed / Registered
Pharmacy Details : Emis Test Pharmacy Ltd-Leeds England

Dispensing Patient : No
Reminder Sent : No
AMS Consent : Yes
Treatment Summary...

NUM OVR Fri 24 Feb 2017 14:40 Ms Rachel Bruce @ Crail Medical Practice (10.249.110.118)

14:40 24/02/2017

EMIS PCS - LAN Edition (Dr Bhachu & Addis)

File Help

Modules: Internet, NPRT, Message, Organiser, Tasks, Appointments, Protocols, Patient, EmisWeb

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Memantine Hydrochloride Tablets 10 mg	2%	-----	-----	-----	14/02/2013P

Issue Validation

Clinical Safety Warning - must be resolved before issuance can proceed

Your selection contains the following item that was last issued Outside i.e. external source.

Adalimumab Solution for injection in pre-filled syringe 40 mg/0.4 ml - (0.001 pre-filled disposable injection) NOT TO BE ISSUED BY GP OR DISPENSED IN COMMUNITY PHARMACY

Override Cancel

Patient Information

Review Date : 15/04/2015
Exemption Expiry : None
Screen Message : do not repeat
CMS Status : Not Assessed / Registered
Pharmacy Details : Emis Test Pharmacy Ltd-Leeds England

Dispensing Patient : No
Reminder Sent : No
AMS Consent : Yes
Treatment Summary...

NUM OVR Fri 24 Feb 2017 14:41 Ms Rachel Bruce @ Crail Medical Practice (10.249.110.118)

14:41 24/02/2017

It is now physically impossible to print a prescription for medication added as an "Outside" drug

Date Prescribed: note that the prescription date used does not need to correspond exactly with the date of issue/administration as this information may not be available to the practice. A pragmatic decision should be made on the appropriate date to use.

It is important to inactivate the “outside” added drug once it is known the patient is no longer taking it.

Some examples of prescribed “Outside” drugs:

- Methadone
- Clozapine
- Antipsychotic depot injections
- Anti-TNF
- DMARDs (such as methotrexate supplied by acute services)
- HIV drugs
- Zoledronic acid
- Chemotherapy
- Homecare drugs (darbopoetin, Immunoglobulins)

Acknowledgment to SCIMP Working Group
Review date: April 2020