NHS GGC Clinical Guideline Framework

NHS GGC recognised the need to improve the processes for clinical guideline development, approval and review. The Clinical Governance Implementation Group (CGIG) commissioned the development of a framework to support the development, approval and review of clinical guidelines and an electronic directory to enable storage and retrieval. A joint collaboration between the Clinical Governance Support Unit (CGSU), Pharmacy & Prescribing Support Unit (PPSU) and the Health Information & Technology Directorate resulted in the development of a NHS GGC Clinical Guidelines Framework and Electronic Directory. An organisational launch date will take place on the 2nd April 2012.

The Clinical Guideline Framework incorporates in its scope both medicine and non-medicine related clinical guidelines.

NHS GGC Clinical Guideline Electronic Resource Directory

The NHS GGC Clinical Guideline Electronic Resource Directory provides a central location for staff to access clinical guidelines developed and approved for use within NHS GGC for both medicine and non medicine related clinical guidelines.

For those clinical guidelines which have been approved, a designated individual on behalf of the approving group forwards the clinical guideline to the Clinical Guidelines Administrator for posting on the NHS GGC Clinical Guideline Electronic Resource Directory.

There is an automated review process, initiated when the clinical guideline is posted on the directory. The lead author of the clinical guideline is responsible for the review of the clinical guideline and will receive automated emails to prompt a review to be undertaken 90 days prior to the review date specified. Should the review of a clinical guideline not be concluded prior to the expiry of the current review date then the approving group will be notified of the breach in the clinical guideline review date and to advise on the next steps to be taken.

Clinical Guideline Toolkit

A Clinical Guideline Toolkit has been developed to support staff in the development/review/approval process of clinical guidelines and to assist staff to access and navigate the directory successfully.

The Clinical Guideline Framework and the Clinical Guideline Toolkit documents are stored within the NHS GGC Clinical Guideline Electronic Resource Directory; accessible via Staff Net using the following pathway: StaffNet > Info Centre > Clinical Guidelines > GGC Clinical Guidelines Electronic Resource Directory.

If you have any questions or require any further information please contact

For **non medicine** related guidelines
- Geraldine Jordan, Clinical Effectiveness Manager.
- Via Email: Geraldine.Jordan@ggc.scot.nhs.uk or telephone: 0141 211 9362 (29362)

For **medicine** related guidelines
- Janice Watt, Lead Pharmacist Medicines Information Services
- Via email: Janice.Watt@ggc.scot.nhs.uk or telephone 0141 211 4230 (24230)

Or for more **general enquires**
- The Clinical Guideline Administrator via email at clinical.guidelines@ggc.scot.nhs.uk or via telephone: Claire Dawson, 0141 201 5114.