

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

SECTION 3.2: ACUTE SERVICES PRESCRIBING MANAGEMENT GROUP

TERMS OF REFERENCE:

ASPMG has an important role in ensuring consistent medicines management and governance across the directorates. It has a specific focus on cross directorate and interface medicines utilisation whilst performing scrutiny, assurance in relation to prescribing practice.

AGENDA AND WORKPLAN:

To address these priorities it is proposed the agenda for ASPMG should consist of the following headings:

High cost medicines utilisation

It is proposed that this is one of the main focuses of ASPMG.

- Scrutiny of processes within the clinical speciality in relation to:
 - Availability of clinical guidelines to include starting and stopping rules
 - Data collection to monitor prescribing practice and clinical outcomes

Speciality leads will be asked to attend meetings as part of a rolling programme to report on performance.

- Review and comment on local and national (HMUD) prescribing in relation to these medicines including variation between sectors and health boards
- Advice to the directorate management team of any recommended actions to improve the cost effective use of these medicines
- Clinical (Medicines) effectiveness: including commissioning and reporting on specific projects, pragmatic evaluation / outcome analysis

Financial overview

- Oversight of financial performance of Acute Division medicines budget including expenditure review, variance analysis, trend analysis, attainment of savings plans, forward planning.

Medicines Planning and horizon scanning

- Commentary and recommendations on annual horizon scanning and budget predictions
- In year review of variation in horizon scanning estimates and recommendations for reallocation of uplifts to directorates to address unplanned variance.

Formulary Management and Interface

- Formulary performance identifying variation
- Variations to Formulary (IPTR / PACS / Appeals)
- Interface and shared care issues
- Variation from formulary impacting on Primary Care

REPORTING:

ASPMG will report to the Board Prescribing Management Group.

In addition, relevant reports on issues of note will be submitted to the Acute Senior Management Group.

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MEMBERSHIP:

Chair	Nominated by Lead Director Acute Medical Services
Lead Pharmacist Acute Services (vice-chair)	On behalf of acute services pharmacy
General Manager	Nominated by Acute Directors
3 x Clinical Director or lead clinicians	Nominated by chiefs of medicine
Lead Nurse	Nominated by Head of Nursing
Finance Manager	Nominated by Head of Finance Acute Division
Lead Clinical Pharmacist	Nominated by Lead Pharmacist Patient Services
Lead Pharmacist Medicines Planning	Nominated by PPSU Governance Lead
Representative of Cost effectiveness group	
Prescribing Governance Pharmacist	
Formulary Pharmacist/Clinical Effectiveness Pharmacist	Nomination of Lead Pharmacist Medicines Information Services

The Chair will serve a 3 year term of office. This will be renewable for a further 3 years, after which it will be necessary to demit office.

The Chair & Vice Chair will normally be members of the Board-wide PMG.