**2.2: MEDICINES UTILISATION SUBCOMMITTEE (MU)**

# ROLE:

The aim of the Medicines Utilisation Subcommittee of the Area Drug and Therapeutics Committee (ADTC) is to support improvement in the quality of prescribing of medicines in NHS Greater Glasgow and Clyde (NHS GGC)

# TERMS OF REFERENCE:

The Medicines Utilisation Subcommittee will:

* review and act as the approving group on behalf of ADTC for clinical guidelines fulfilling the requirement to be approved by ADTC in accordance with the NHS GGC Clinical Guidelines Framework
* review and act as the approving group on behalf of ADTC for Formulary appeals and New Drug Assessments
* oversee the development and maintenance of the NHS Greater Glasgow & Clyde Adult Therapeutics Handbook
* collaborate with other ADTC Subcommittees (eg Communications and Safer Use of Medicines Subcommittees) to coordinate feedback on clinical guidelines and other initiatives supporting effective prescribing
* oversee the Pharmacy Clinical Effectiveness work plan and advise on priority areas in line with ADTC priorities including the review of prescribing data in key therapeutic areas
* provide expert advice on a range of initiatives to promote quality and cost effective use of medicines (eg supporting lead authors in the implementation of specific guidelines and contributing to the development educational materials as needed)

# EXECUTIVE:

* Chair
* Vice Chair
* Professional Secretary
* Administrative Officer

# MEMBERSHIP:

* Consultant Physicians (minimum of 2)
* General Practitioners (minimum of 2)
* Non-medical prescribing representative
* Pharmacy Services:
  + Lead Pharmacist, Medicines Policy & Guidance
  + Lead Pharmacist, Clinical Effectiveness and Medicines Education
  + Senior Pharmacist, Therapeutics Handbook
  + Pharmacist, Medicines Policy & Guidance
  + Senior Pharmacist, Public Health
  + Senior Pharmacist, Central Prescribing Team
  + Senior Pharmacist, Acute Services
  + Senior Pharmacist, Primary Care

There may be a benefit of overlapping membership with ADTC-SUM and ADTC-Comms to facilitate a collaborative approach to key governance work however it is acknowledged that this not always achievable.

It is expected that for a meeting to be quorate, one third of the membership should be in attendance.

# FREQUENCY OF MEETINGS:

Two monthly

# ACCOUNTABILITY:

Area Drug and Therapeutics Committee

# DISTRIBUTION OF MINUTES:

* Chair of Area Drug and Therapeutic Committee
* Chair of Communications Subcommittee