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**Role:**

Responsible for developing and disseminating communication on all aspects of medicines and non-medicines (e.g. wound and nutritional products) use in NHS Greater Glasgow and Clyde. The overall aim is to ensure timely communication of ADTC policy and decisions.

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**Terms of Reference:**

The Communications Subcommittee will:

- review, edit and approve blogs prior to publication and dissemination
- in line with GGC guidance and policy, use the GGC Medicines website to publish blogs on a range of topics such as patient safety, changes in clinical practice and cost efficiencies using the "Medicines Update" banner
- develop innovative methods to engage with the wide range of health professionals involved in prescribing and medicines use (e.g. social media)
- utilise developments in technology to promote effective communication
- provide 6 monthly progress reports to ADTC

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**Executive and Membership:**

- Medicines Information (MI)/Medicines Governance (MG) representation (including Lead for Clinical Effectiveness, Medicines Education pharmacist and MG pharmacist)
- Pharmacy Services Central Prescribing Team pharmacist
- Prescribing support pharmacist
- Acute services clinical pharmacist
- Medical representation, acute services
- General Practitioner
- Non-medical prescriber
- Nurse

The Chair should be from Pharmacy Services Medicines Information/Medicines Governance Team with a vice chair and secretariat from the other members.

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**Frequency of Meetings:**

Every 4 weeks.

The committee also meet twice a year to assist setting the direction of travel and assuring the quality of content.

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**Accountability:**

Area Drug and Therapeutics Committee