NHSGGC Safe and Secure Handling of Medicines	
Guidance Section 15	
Medication incidents / Adverse drug reactions	
Approved by: ADTC Safer Use of Medicines Committee	November 23
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Reviewed and extension approved by ADTC SUM September 26	Next planned review – November 27

15.1 Medication incidents (and 'near-misses') can be clinical (e.g. administration of the wrong medicine to a patient) or non-clinical (e.g. medicine refrigerator turned off in error) in nature. When a medication incident or 'near-miss' is discovered, it should be formally reported in order to ensure that the appropriate corrective action is taken, to agree the appropriate preventative action is taken to avoid recurrence and to ensure systematic learning throughout the organisation.

15.2 Incidents and near miss events should be reported on Datix within NHSGGC - more information on Datix is available **here. (**Link via NHSGGC Staffnet page, Quick link to Datix home page).

15.3 The person who discovers a medication incident or 'near-miss' must ensure the immediate remedial action is carried out, ensure the incident is reported, and inform the appropriate senior member(s) of staff in charge of the patient.

15.4 Any medicine may produce unwanted or unexpected adverse reactions. Any such confirmed or suspected adverse reaction to a medicine (including vaccines and herbal remedies), blood products and radiographic contrast media should be reported via the UK 'Yellow Card' scheme (further guidance on reporting can be found on the Yellow Card Scotland website – link **here.** (Link to yccscotland.scot.nhs.uk page).