

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

4.3: PRESCRIBING MANAGEMENT GROUP: PRIMARY CARE (PMG:PC)

OBJECTIVES:

- To provide strategic advice on the HSCP prescribing budgets with medicines planning, monitoring and reporting functions in Primary Care. The primary focus is on medicines cost effectiveness and a secondary focus on affordability.
- To liaise with HSCP CFO on any identified cost pressures and horizon scanning to report projected changes in prescribing costs and volumes.

FUNCTIONS:

1. Financial planning for prescribing management

- Agree an annual projection of prescribing costs, potential efficiencies and any identified cost pressures after appropriate consultation with a variety of local and national sources (MCN, specialists, National networks). The outcomes of such investigations will be provided, in the form of an annual medicines cost efficiency programme to the HSCP Chief Financial Officers for agreement and approval.
- Repeat Prescribing LES – review content, monitor delivery and sharing of learning to ensure effective use of resource
- Prescribing Initiative – commission programme, monitor delivery and approve payments based on ROI
- Review expenditures and trends for prescribing costs, volumes and relevant national and local indicators. Highlight significant variance and develop action plans
- Agree and recommend strategic plans to improve the cost-effective prescribing of medicines and non-medicines and to address the cost-pressures that have been identified
- Provide a forum for cross HSCP communications on medicines and non-medicines, providing a regular report on the key actions that are required to manage the Primary Care prescribing budget appropriately to the relevant stakeholders, e.g. HSCPs
- Guide HSCP Prescribing Committees to enable promotion of cost-effective prescribing locally to clinicians
- Group will receive a rolling programme of regular updates from leads in key therapeutic areas to support monitoring of prescribing trends, variation and associated cost and affordability impact: Respiratory, Diabetes, Mental Health, Antimicrobials, Analgesics, Care Homes & Frailty

2. Good practice guidance and safe use of medicines

- Provide forum for strategic development and adoption of good practice in respect of medicines issues (shortages, recalls, discontinuations etc) across HSCPs that have a financial or affordability impact.
- Provide a forum for Pharmacy, HSCPs and LMC to discuss strategic prescribing issues and share best practice.

COMMUNICATIONS:

- Summary report will be shared with Chief Finance Officers (CFO) and HSCP prescribing management groups. Deputy Director of Pharmacy will attend CFO and/or CO meeting on request to discuss any areas of concern

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MEMBERSHIP:

The membership will reflect relevant professional, management and finance personnel involved in primary care prescribing and medicines management oversight, including chairs of HSCP prescribing forums and key board level pharmacy and finance colleagues. Members will be asked to provide a deputy if unavailable for a meeting.

CHAIR:

- The Chair will be appointed by the Deputy Medical Director for Primary Care after consultation with the Clinical Director group and ratification by the HSCP Chief Officers.
- The Chair will ensure meeting reports are shared with Chief Finance Officers and Chair of HSCP prescribing management groups
- The Vice Chair will be the Deputy Director of Pharmacy for Primary Care and will support the chair to deliver their duties.

FREQUENCY OF MEETINGS

Meetings will take place bi-monthly

APPENDIX 1: PMG:PC MEMBERSHIP

TITLE	MEMBERSHIP CAPACITY
HSCP Clinical Director	Chair
Deputy Director of Pharmacy for Primary Care (or deputy)	Pharmacy Services / Vice Chair
Lead Pharmacist for Clinical Services	Pharmacy Services
Lead Pharmacist for Medicines Management Resources	Pharmacy Services
Lead Pharmacy Technician for Primary Care	Pharmacy Services
Lead Clinical Pharmacist x 8	HSCP / Sector Prescribing Lead
Lead Pharmacy Technicians	HSCP pharmacy operational leads
Medical Prescribing Advisor	Prescribing Lead
GP/LMC Representative x 2	LMC Representative
Community Pharmacy Development Team Rep	Pharmacy Services
Head of Finance – Family Health Services	Finance
HSCP Finance Officer	Finance
Non-Medical Prescribing Lead	Pharmacy Services
Pharmacist, Mental Health	Mental Health PMG Representative
Secretarial Support	Pharmacy Services