

The Red Bag

Guidance – Hospital Staff

What it means for you: Hospital Staff



On Arrival – Assessment Unit or Ward

- Check the content and checklist is complete
- Review the documentation – **use it to support your assessment and any decision making – This is the information you have requested to support your care for the resident.**
- Confidential information or medication to be retained in a secure place and returned to the bag if the resident is transferred to another location or discharged

During the stay

- The Red Bag stays with the patient – e.g. stored in the locker
- Contact the care home **within 48 hours** to start discharge planning communications
- Soiled personal items must be placed in a plastic bag to limit contamination
- If the resident dies whilst in the acute setting, the bag and their property should be returned to the care home in the normal way

On Discharge

- Ensure the bag contents are complete – including personal belongings
- Include **discharge letter and any appropriate medication, wound care products or catheter packs**
- Complete the checklist and compare to what arrived on admission

Any Lost or unidentified Red Bags should be reported to: 0141 427 8372.
Each bag has a unique identification number which can be tracked.

- The Red Bag must stay with the patient at all times from when they leave the care home until they return
- Confidential information or medication to be retained in a secure place and returned to the bag if the resident is transferred to another location or is discharged
- Staff should complete the red bag checklist at all stages of the journey to ensure that documentation and property are passed on and to enable accurate tracking and evaluation of the initiative