

SECTION 2: AREA DRUG AND THERAPEUTICS COMMITTEE AND SUBCOMMITTEES

SECTION 2.5: COMMUNICATIONS SUBCOMMITTEE

ROLE:

The Communications Subcommittee of the Area Drug and Therapeutic Committee (ADTC) takes responsibility for issuing information on all aspects of medicines use in NHS Greater Glasgow and Clyde. The overall aim is to ensure timely communication of ADTC policy and decisions.

TERMS OF REFERENCE:

The Communications Subcommittee will:

- use the GGC prescribing website to publish a range of topical resources on prescribing safety and policy using the "Medicines Update" banner
- co-ordinate the production of regular updates on clinical topics in conjunction with local clinical experts
- inform health professionals of other medicine related information eg safety issues
- promote and signpost to educational resources available including local guidelines
- provide timely communication of new drug and formulary decisions
- publicise Board-wide information on formulary adherence and general prescribing advice
- develop innovative methods to engage with the wide range of health professionals involved in prescribing medicines, eg social media
- utilise developments in technology to promote effective communication
- evaluate the usefulness of the prescribing resources and tailor according to response

EXECUTIVE AND MEMBERSHIP:

This group links with all other subcommittees therefore wide representation is less important as this is integral to subcommittee structures.

- Medicines Information representation including Lead Pharmacist, Lead for Clinical Effectiveness and Medicines Education Pharmacist
- PPSU Central Prescribing Team representation
- PPSU Governance representative
- Medical representation, acute services
- General Practitioner
- Acute services clinical pharmacist
- HSCP Prescribing Support Pharmacist
- Nurse prescriber

The Chair should be from PPSU Medicines Information Team with a vice chair from the other members.

FREQUENCY OF MEETINGS:

Every 4 weeks. To engage with strategic partners twice a year to assist setting the direction of travel and assuring the quality of content.

ACCOUNTABILITY:

Area Drug and Therapeutics Committee

DISTRIBUTION OF MINUTES

Chair Area Drug & Therapeutics Committee